

Develop America's Airmen Today ... for Tomorrow



AFROTC Cadet In-processing Forms & Account Creation Guide



OVERVIEW




Follow the link below or copy and paste into your URL:
<https://wings.holmcenter.com>

Signon

User ID

Password

CAC Signon

 Insert your CAC
to begin login

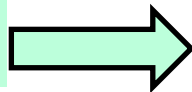
Quick Links

Related Websites
[HolmCenter.com \(public site\)](#)
[AFROTC.com](#)
[Air University Website](#)

Register to ...
[Become an AFJROTC Instructor](#)
[AFROTC 4 year scholarship](#)
[Create AFROTC Cadet account](#)
[Apply for AFROTC](#)

[Reset User Password](#)

Click
"Apply for
AFROTC"





Create Username & Password



Account Creation (eMail addr will be your userid)

*E-Mail

Confirm E-Mail

*Password

*Confirm Password

Min. Password Len: 12 Containing Min... 2 Special Chars 2 Numbers 1 Upper Case 1 Lower Case

If you forget your password, you can have a new password emailed to you.
Enter a question and your response below. These will be used to authenticate you.

*Question:

*Response:

Submit

* indicates required field

After you click submit, close this window and wait for the activation email

You must safeguard your username & password as you will continue to use this account until you graduate/commission



First Time User Login



HOLM CENTER



Login using the Username & Password you just created



You have requested a secure resource. Please signon with your User ID and Password.

Your User ID is your full University
Email address

User ID

Password

Select a Language

English 

Sign In

Enable Accessibility Mode



Activate Account



An activation code was sent via e-mail to larki130@umn.edu. Enter that code below to activate this account. **NOTE: Please check your spam/junk folder if you do not see the e-mail in your Inbox.**

After verification, sign on to continue your application.

Resend Code

*Activation Code:

SUBMIT

Enter the activation code you received in your email

(It may take a few minutes to receive the email)



Create Profile



Quick Links

Related Websites
[AFROTC.com](#)
[Air University Website](#)

Self Service
[My Application To Do List](#)

Manage My Account
[Change My Password](#)

ROTC Prospect To Do List

My To Do List

Click here

Intend to Commission	Last Update Date/Time
My Profile <input type="checkbox"/>	Start here
Education <input type="checkbox"/>	Your profile must be completed before starting Education
Acknowledgements <input type="checkbox"/>	Optional if not pursuing a commission
Citizenship <input type="checkbox"/>	Optional if not pursuing a commission
Review & Submit <input type="checkbox"/>	



Create Profile Continued



My Profile

User ID larki130@umn.edu

Personal

*First Name

Middle Name

*Last Name

*Gender

*Date of Birth

Current Residence

*Country *State

*City

*ZIP Code

Primary Phone Number

Phone #

Intend to Commission

- Yes, I want to be an Air Force Officer
- No, I just want to take an Air Force ROTC class

OK

Cancel

Apply

Fill in your information, click Apply to save, then OK to continue



Education Preferences



Continue to enter the requested information in the following slides

Education Background & Preferences

Age on December 31st between 17 and 26?:

Highest Diploma/Degree Conferred

Will you complete High School (or equivalent) by Fall 2018?

Will you enroll in college Full-Time during the Fall 2017?

Will you enroll in college Full-Time during the Fall 2018?

Preferred Colleges, Universities & Detachments

- Historically Black College
- Hispanic Serving Institution
- Minority Institution
- Military Institution
- Private School
- Show All

State

Checkbox Y/N	Enroll At	AF ROTC Classes At
<input type="checkbox"/>	Anoka-Ramsey Community College, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Augsburg College, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Bethel University, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Century College, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	College Of Saint Scholastica, MN	University Of Minnesota, Duluth (Detachment 420), MN
<input type="checkbox"/>	Concordia College - Moorhead, MN	North Dakota State University Of A&As (Detachment 610), ND
<input type="checkbox"/>	Concordia University - St Paul, MN	University Of Saint Thomas (Minn) (Detachment 410), MN

Checkbox Y/N	Enroll At	AF ROTC Classes At
<input type="checkbox"/>	Anoka-Ramsey Community College, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Augsburg College, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Bethel University, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Century College, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	College Of Saint Scholastica, MN	University Of Minnesota, Duluth (Detachment 420), MN
<input type="checkbox"/>	Concordia College - Moorhead, MN	North Dakota State University Of A&As (Detachment 610), ND
<input type="checkbox"/>	Concordia University - St Paul, MN	University Of Saint Thomas (Minn) (Detachment 410), MN
<input type="checkbox"/>	Hamline University, MN	University Of Saint Thomas (Minn) (Detachment 410), MN

Select School(s)



Education Preferences Continued



Education Background & Preferences

Age on December 31st between 17 and 26?:

Highest Diploma/Degree Conferred

Will you complete High School (or equivalent) by Fall 2018?

Will you enroll in college Full-Time during the Fall 2017?

Preferred Colleges, Universities & Detachments

Personalize Find View All	
Enroll At	AF ROTC Classes At
University Of Minnesota, MN	University Of Minnesota (Detachment 415), MN

[Add/Remove School\(s\)](#)

OK

Cancel

Apply



AFROTC Screening



ROTC Screening Answers

< Previous

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Screening

First 1 1-5 of 5 Last

Category ACCEPTANCE

Item 1

Question

Are you a conscientious objector?

Help

A conscientious objector is defined as: one who has or had a firm, fixed and sincere objection to participation in war in any form or to bearing of arms because of religious training or belief, which includes solely moral or ethical beliefs.

Answer

Use the drop down options to answer or acknowledge the following statements

Category ACCEPTANCE

Item 2

Question

Are you now or have you ever been affiliated with any organization or movement that seeks to alter our form of government by unconstitutional means, or sympathetically associated with any such organization, movement, or members thereof?

Answer

Category ACCEPTANCE

Item 3



AFROTC Screening Continued



Category ACCEPTANCE

Item 3

Question

Do you understand that participation in Air Force ROTC requires strenuous physical activity? (You will be required to obtain medical clearance from a physician prior to program entry.)

Answer

Category ACCEPTANCE

Item 4

Question

Restrictions on Personal Conduct in the Armed Forces:

1. Military life is fundamentally different from civilian life. The military has its own laws, rules, customs, and traditions, including numerous restrictions on personal behavior, that would not be acceptable in civilian society. These are necessary because military units and personnel must maintain the high standards of morale, good order, discipline, and unit cohesion that are essential for combat effectiveness.
2. The Armed Forces must be ready at all times for worldwide deployment. Military law and regulations, including the Uniform Code of Military Justice, apply to service members at all times, both on base and off base, from the time the member enters the service until the member is discharged or otherwise separated from the Armed Forces.
3. Members of the Armed Forces may be involuntarily separated before their term of service ends for various reasons established by law and military regulations, such as:
 - a. A member may be separated for a pattern of disciplinary infractions, a pattern of misconduct, commission of a serious offense, or civilian conviction.
 - b. A member who has been referred to a rehabilitation program for personal drug and alcohol abuse may be separated for failure through inability or refusal to participate in, cooperate in, or successfully complete such a program.
 - c. A member may be discharged by reason of parenthood, if it is determined the member, because of parental responsibilities, is unable to perform his or her duties satisfactorily or is unavailable for worldwide assignment or deployment.
 - d. A member may be separated for failure to meet service weight control standards or physical fitness standards.
 - e. A member may be separated for harassment of or violence against any service member.

Acknowledge



AFROTC Screening Continued



Category ACCEPTANCE

Item 5

Question

I understand that membership in the General Military Course (GMC) or attendance at Field Training (FT) does not guarantee that I will be accepted into the Professional Officer Course (POC). I understand that if I am not on scholarship, attendance at FT does not guarantee or commit me to enter the POC. GMC scholarship cadets who attend the first AS 200 class or Leadership Laboratory incur an Active Duty Service Commitment and are liable to call to extended active duty or recoupment (which includes payback of scholarship benefits received during the AS 100 year).

Acknowledge

Save

< Previous

Next >

Screening

First 1-4 of 4 Last

Category PRIOR SERVICE

Item 1

Question

Have you ever been denied enlistment into the U.S. armed forces?

Answer

Category PRIOR SERVICE

Item 2

Question

Are you now, or have you ever been, a commissioned officer of any component of the armed forces (including Reserve, USAF, USN, USA, USMC, USCG, Merchant Marine)?

Answer



AFROTC Screening Continued



Screening

First 1-3 of 3

Category RELEASES

Item 1

Question

A medical release statement will be required prior to acceptance in the program.

Acknowledge

Category RELEASES

Item 2

Question

An education release statement will be required prior to acceptance in the program.

Help

AFROTC is required to verify GPA progress at the end of the semester. By consenting to release, you are authorizing the detachment staff to request your transcripts from your university.

If you choose to decline, understand, you must provide your transcripts at the end of each semester (at your expense) by the suspense set by the detachment staff. Failure to do so, may result in being dropped from the program.

Acknowledge

Category RELEASES

Item 3

Question

A data release statement will be required prior to acceptance in the program.

Note: A hard copy of the release statement will be available at CCT

Category PRIOR SERVICE

Item 3

Question

Are you now, or have you ever been, a member of the National Oceanic Atmospheric Administration?

Answer

Category PRIOR SERVICE

Item 4

Question

Are you now, or have you ever been, an officer of the Health Services and Mental Health Administration?



AFROTC Screening Continued



Category DRUG AND ALCOHOL

Item 1

Question

I have read and understand the definition of terms below.

ADVERSE ADJUDICATION: An adverse adjudication (adult or juvenile) is a finding, decision, sentence, or judgment, other than unconditionally dropped, dismissed, or acquitted. If the adjudicating authority places a condition or restraint that leads to dismissal, dropped charges, or acquittal, the adjudication is adverse. Suspension of sentence, pardon, not processed, or dismissal after compliance with imposed conditions is adverse adjudication.

AIR FORCE: Includes active Air Force, Air Force Reserve, Air National Guard, and Air Force Academy.

ALCOHOL ABUSE: Alcohol use confirmed by competent medical authority that the individual is emotionally, mentally, or physically dependent on alcohol. **NOTE:** When not confirmed by medical authority, self-admitted alcohol use that leads to a person's misconduct or unacceptable behavior; to the impairment of work performance, physical or mental health, financial responsibility or personal relationships; must be reported during the medical examination for determination of alcohol abuse.

DRUG ABUSE: The illegal, wrongful, or improper use of marijuana, any narcotic substance, hallucinogens, or any illegal drug.

ILLEGAL DRUGS: Any drug or narcotic that is habit forming or has a potential for abuse because of its stimulant, depressant, or hallucinogenic effect. Includes, but not limited to: cocaine, crack, hallucinogens, (to include lysergic acid diethylamide (LSD), phencyclidine (PCP), tetrahydrocannabinol (THC) in non-marijuana form, and others), opium, morphine, heroin, dilaudid, codeine, Demerol, inhalants (paint, glue, and others), amphetamines (speed), methamphetamines (ice), barbiturates(downers) and anabolic steroids.

MARIJUANA: Any intoxicating organic or synthetic cannabis or tetrahydrocannabinol (THC) type substance. Organic forms from the hemp plant include marijuana, hashish and all derivatives of cannabis sativa. Synthetically, in the form of an herbal and chemical product which, when consumed mimics the effects of cannabis, includes salviadinorum or salvinorum or any product known under such names as "Spice", "Genie", "DaScents", "Zohia", "K-2", and "KO Knockout 2" or variant thereof by whatsoever name it may be called.

Acknowledge

Read these terms carefully & acknowledge you understand them; you will be asked questions referencing these terms in the next section



AFROTC Screening Continued



Category DRUG AND ALCOHOL

Item 2

Question

Have you ever used or experimented with marijuana?

Help

Prior marijuana use is not disqualifying for enlistment or appointment, unless you are determined to be a chronic user or psychologically dependent, have been convicted or adversely adjudicated for marijuana involvement. Preservice marijuana use may render you ineligible for certain skills.

ADVERSE ADJUDICATION: An adverse adjudication (adult or juvenile) is a finding, decision, sentence, or judgment, other than unconditionally dropped, dismissed, or acquitted. If the adjudicating authority places a condition or restraint that leads to dismissal, dropped charges, or acquittal, the adjudication is adverse. Suspension of sentence, pardon, not processed, or dismissal after compliance with imposed conditions is adverse adjudication.

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Answer

Category DRUG AND ALCOHOL

Item 3

Question

Have you ever experimented with, used, or possessed any illegal drug or narcotic?

Help

ILLEGAL DRUGS: Any drug or narcotic that is habit forming or has a potential for abuse because of its stimulant, depressant, or hallucinogenic effect. Includes, but not limited to: cocaine, crack, hallucinogens, (to include lysergic acid diethylamide (LSD), phencyclidine (PCP), tetrahydrocannabinol (THC) in non-marijuana form, and others), opium, morphine, heroin, dilaudid, codeine, Demerol, inhalants (paint, glue, and others), amphetamines (speed), methamphetamines (ice), barbiturates(downers) and anabolic steroids.

Answer

Note: Illegal drugs/narcotics do not include marijuana



AFROTC Screening Continued



Category DRUG AND ALCOHOL

Item 4

Question

Have you ever been a supplier or distributor of or a trafficker in marijuana, or other illegal drugs or narcotics?

(Prior marijuana use is not disqualifying for enlistment or appointment, unless you are determined to be a chronic user or psychologically dependent, been convicted or adversely adjudicated for marijuana involvement. Preservice marijuana use may render you ineligible for certain skills.)

Help

MARIJUANA: Any intoxicating organic or synthetic cannabis or tetrahydrocannabinol (THC) type substance. Organic forms from the hemp plant include marijuana, hashish and all derivatives of cannabis sativa. Synthetically, in the form of an herbal and chemical product which, when consumed mimics the effects of cannabis, includes salviadivinorum or salvinorum or any product known under such names as "Spice", "Genie", "DaScents", "Zohia", "K-2", and "KO Knockout 2" or variant thereof by whatsoever name it may be called.

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Answer

Category DRUG AND ALCOHOL

Item 5

Question

Have you ever been treated or undergone rehabilitation for drug or alcohol abuse?

Help

DRUG ABUSE: The illegal, wrongful, or improper use of marijuana, any narcotic substance, hallucinogens, or any illegal drug.

ALCOHOL ABUSE: Alcohol use confirmed by competent medical authority that the individual is emotionally, mentally, or physically dependent or alcohol. NOTE: When not confirmed by medical authority, self-admitted alcohol use that leads to a person's misconduct or unacceptable behavior to the impairment of work performance, physical or mental health, financial responsibility or personal relationships; must be reported during the medical examination for determination of alcohol abuse.

Answer

Category DRUG AND ALCOHOL

Item 6

Question

Have you consumed hemp seed oil or any products containing hemp seed oil in the last 45 days?

Help

Hemp seed oil is an extract of the hemp plant which is used for medicinal purposes, but may result in a positive drug test



AFROTC Screening Continued



Category DRUG AND ALCOHOL

Item 7

Question

During my medical examination I will be tested and screened for drug and alcohol abuse. I understand that any detection of drug use (including marijuana) or alcohol abuse will render me ineligible for the Air Force. I understand I will undergo further drug and alcohol screening after entry in the Air Force, and I will be discharged based on the results of such screening.

Help

MARIJUANA: Any intoxicating organic or synthetic cannabis or tetrahydrocannabinol (THC) type substance. Organic forms from the hemp plant include marijuana, hashish and all derivatives of cannabis sativa. Synthetically, in the form of an herbal and chemical product which, when consumed mimics the effects of cannabis, includes salviadivivorum or salvinorum or any product known under such names as "Spice", "Genie", "DaScents", "Zohia", "K-2", and "KO Knockout 2" or variant thereof by whatsoever name it may be called.

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AIR FORCE: Includes active Air Force, Air Force Reserve, Air National Guard, and Air Force Academy.

Acknowledge

Category DRUG AND ALCOHOL

Item 8

Question

Service in the United States Air Force places me in a position of special trust and responsibility. Drug or alcohol abuse after this date will be considered evidence of my inability to meet the standards of behavior expected of me as a member of the Air Force. Therefore, any drug use (including marijuana) or alcohol abuse as described above, FROM THIS DATE FORWARD, renders me ineligible for the Air Force.

Help

MARIJUANA: Any intoxicating organic or synthetic cannabis or tetrahydrocannabinol (THC) type substance. Organic forms from the hemp plant include marijuana, hashish and all derivatives of cannabis sativa. Synthetically, in the form of an herbal and chemical product which, when consumed mimics the effects of cannabis, includes salviadivivorum or salvinorum or any product known under such names as "Spice", "Genie", "DaScents", "Zohia", "K-2", and "KO Knockout 2" or variant thereof by whatsoever name it may be called.

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AIR FORCE: Includes active Air Force, Air Force Reserve, Air National Guard, and Air Force Academy.

Acknowledge



AFROTC Screening Continued



Category DRUG AND ALCOHOL

Item 9

Question

Drug and alcohol abuse by members of the U.S. Air Force violates Air Force standards of behavior and conduct and will not be tolerated. If I am identified as a drug or alcohol abuser while a member of the Air Force, appropriate disciplinary or administrative action may be taken against me, to include trial by court martial or discharge under less than honorable conditions.

Help

DRUG ABUSE: The illegal, wrongful, or improper use of marijuana, any narcotic substance, hallucinogens, or any illegal drug.

ALCOHOL ABUSE: Alcohol use confirmed by competent medical authority that the individual is emotionally, mentally, or physically dependent on alcohol. NOTE: When not confirmed by medical authority, self-admitted alcohol use that leads to a person's misconduct or unacceptable behavior; to the impairment of work performance, physical or mental health, financial responsibility or personal relationships; must be reported during the medical examination for determination of alcohol abuse.

AIR FORCE: Includes active Air Force, Air Force Reserve, Air National Guard, and Air Force Academy.

Acknowledge

Category DRUG AND ALCOHOL

Item 10

Question

I understand that certain skill areas in the Air Force cannot be performed by persons who have abused drugs or alcohol. My unit commander will have final approval authority regarding my actual assignment to sensitive skill positions. If I am not acceptable for such duties due to information I have revealed on this form, I will be reassigned to another position in my skill or reclassified into another skill. If it is established that I have used any substance beyond that which I have indicated on this form, I understand my enlistment, commissioning, or appointment may be declared fraudulent and I may be discharged.

Help

DRUG ABUSE: The illegal, wrongful, or improper use of marijuana, any narcotic substance, hallucinogens, or any illegal drug.

ALCOHOL ABUSE: Alcohol use confirmed by competent medical authority that the individual is emotionally, mentally, or physically dependent on alcohol. NOTE: When not confirmed by medical authority, self-admitted alcohol use that leads to a person's misconduct or unacceptable behavior; to the impairment of work performance, physical or mental health, financial responsibility or personal relationships; must be reported during the medical examination for determination of alcohol abuse.

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Acknowledge



AFROTC Screening Continued



Category DRUG AND ALCOHOL

Item 11

Question

Knowing and understanding all the information above, and realizing that this document will be used only to determine my eligibility and record my certification of eligibility, I hereby state that the above information as to my previous drug or alcohol involvement is true and complete to the best of my knowledge.

Help

DRUG ABUSE: The illegal, wrongful, or improper use of marijuana, any narcotic substance, hallucinogens, or any illegal drug.

ALCOHOL ABUSE: Alcohol use confirmed by competent medical authority that the individual is emotionally, mentally, or physically dependent on alcohol. **NOTE:** When not confirmed by medical authority, self-admitted alcohol use that leads to a person's misconduct or unacceptable behavior; to the impairment of work performance, physical or mental health, financial responsibility or personal relationships; must be reported during the medical examination for determination of alcohol abuse.

Acknowledge

Save

< Previous

Next >

If the *Next* button is grayed-out when you complete this section, click save and then exit the dialogue by clicking the "x" in the upper corner



AFROTC Screening Continued



Citizenship

*Citizenship

Social Security #

Do you have citizenship
in multiple countries?

Enter your full SSN here. You will still need to bring in the original and a copy of both your Social Security Card and Birth Certificate during CCT. They will be returned to you the same day.

I understand that by submitting my application, I am verifying that I have provided responses that are true and accurate. I also understand that once I click the "SUBMIT" button on this page, I will not be able to change, edit, or otherwise modify any of my responses.

Cancel

SUBMIT



AFROTC Cadet In-Processing



See you in fall!

For questions or concerns, please contact
SSgt Armitage at 434-924-6832 or
SSgt Spokony at 434-297-6486